

Yupiiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • www.yupiiit.org



Date: December 21, 2023
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Committee Meeting and Work-session

The Administration will discuss the Immersion program and Survey, the FY 2024-2025 Subsistence Calendar, and the Superintendent Evaluation.

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Date: December 21, 2023
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Call to Order

Yupiit School District

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Date: December 21, 2023
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Roll Call

Yupiit School District

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Date: December 21, 2023
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Recognition of Guests

Yupiit School District

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Date: December 21, 2023
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Approval of Agenda

The Administration recommends for the Regional School Board to approve the Agenda for the December 21, 2023.

Yupiiit School District

The Mission of the Yupiiit School District is to educate all children to be successful in any environment.

Regional Board Members

Akiachak

Akiak

Tuluksak

Lillian Alexie, Vice Chairman
Samuel George, Secretary
Robert Charles, Board Member

Ivan M. Ivan, Board Member
Moses Owen, Chairman

Peter Gregory SR, Board Member
Moses Peter, Treasurer

Committee Meetings and Work-sessions

11:00 AM	–	Immersion Program and Surveys
11:30 AM	-	FY 2024-2025 Subsistence Calendar
11:45 AM	-	Superintendent Evaluation

Regional Board of Education Meeting

LOCATION: Teleconference

DATE: 12/21/2023

- I. Call to Order
- II. Roll Call
- III. Recognition of Guests
- IV. Approval of Agenda
- V. Approval of Minutes
 - A. **November 20,2023 Regular Board Meeting**
- VI. Correspondence:
- VII. Executive Session:
- VIII. Action Items:
 - A. Akiak LASB Member Employee
 - B. 3rd Reading of Fall Board Policy Updates
 - C. 2nd Reading of BP/AR 5124.1 Family Engagement
 - D. EDGE Power Pass Training
- IX. Reports:
 - A. Attendance Report:
 - B. School Reports:
 1. Akiachak
 2. Akiak
 3. Tuluksak
 - C. Special Ed Director/Assessment Report
 - D. Yupiaq Ed Coordinator's Report
 - E. Curriculum Coordinator
 - F. Federal/State Programs Report
 - G. Business and Finance Report
 - H. Maintenance & Operations Report
 - I. Technology Director Report
 - J. Superintendent's Report

- X. Board Travel/Info:
 - A. Legislative Priorities
 - B. AASB New Board Members Orientation Webinars
- XI. Public Comments:
- XII. Board Comments
- XIII. Next Agenda Items:
- XIV. Next Regular Meeting:
- XV. Adjournment

Yupiit School District

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Date: December 21, 2023
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Approval of Minutes

The Administration recommends for the Regional School Board to approve the Minutes for November 20, 2023 Regional School Board meeting.

Yupiit School District

Box 51190 Akiachak, AK 99551 (907) 825-3600 Fax (877) 825-2404

Regional School Board

Akiachak

Lillian Alexie, Board Member
Melanie Alexie, Secretary
Robert Charles, Vice Chair

Akiak

Ivan M. Ivan, Treasurer
Moses Owen, Chairman

Tuluksak

Peter Gregory SR, Board Member
Moses Peter, Board Member

Minutes of the Yupiit School District Regional Board of Education

Held: November 20, 2023

Village: Akiachak, Alaska

Committee Meeting and Worksession	11:00 AM - Regional School Board interviews for vacant seats A-Akiachak & D-Tuluksak.
Call to Order	I. Call to Order: Chairman Moses Owen called the regular meeting of the Regional School Board to order at 1:23 PM
Roll Call	<p>II. Roll Call: Present:</p> <p>Moses Owen, Chairman Robert Charles, Vice Chairman Ivan Ivan, Treasurer Melanie K. Alexie, Secretary Moses Peter, Board Member Lillian Alexie, Board Member</p> <p>Excused: Peter Gregory, Board Member</p>
Recognition of Guests	III. Recognition of Guests: Scott Ballard, Morgan Pasitnak, Judy Anderson, Woody Woodgate, James Boldosser, JanClare Robyt, Jason Charles, Janice George, Jennifer Phillip
Approval of Agenda	<p>IV. Approval of Agenda: Administration presented the Yupiit School District Regional School Board Agenda for approval.</p> <p>Motion by Lillian Alexie, Seconded by Moses Peter to approve the agenda as presented. Motion passed.</p>

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<p>Approval of Minutes</p>	<p>Approval of Minutes: The Administration recommended the approval of the regular meeting minutes for October 27, 2023 & November 13, 2023.</p> <p>A. November 20, 2023</p> <p>Motion by Ivan Ivan, Seconded by Robert Charles to approve the minutes for October 27, 2023 and November 13, 2023 with addition to the motion under Oath of Office. Motion Passed.</p>
<p>Correspondence</p>	<p>V. Correspondence: none</p>
<p>Executive Session</p>	<p>VI. Executive Session: none</p>
<p>Action Items</p>	<p>VII. Action Items</p> <p>A. Selection of Board Vacancies</p> <ol style="list-style-type: none"> 1. Seat A-Melanie K. Alexie 2. Seat D-Peter Gregory 3. Oath A. Oath of Office 4. Reorganization of the Board: <ol style="list-style-type: none"> A. Chairman-Moses Owen B. Vice Chairman-Robert Charles C. Secretary-Melanie K. Alexie D. Treasurer-Ivan Ivan <p>B. Type M Proposed Salary Scale Motion by Ivan Ivan, Seconded by Lillian Alexe. Motion Passed.</p> <p>C. Proposed Classified Salary Scale Motion by Moses Peter, Second by Lillian Alexie. Motion Passed.</p> <p>D. 2nd Reading of Fall Board Policy Updates Motion by Ivan Ivan, Second by Lillian Alexie. Motion Passed.</p> <p>E. 1st Reading of Fall Board Policy Updates Motion by Lillian Alexie, Second by Moses Peter. Motion Passed</p> <p>F. Storage Space for Akiak Discussion made to look more funding. Motion failed.</p> <p>G. Project ADM Motion by Ivan Ivan, Second by Robert Charles. Motion Passed.</p> <p>H. Resignation(s) Motion by Ivan Ivan, Second by Robert Charles. Motion Passed.</p> <p>I. New Hire(s) Motion by Ivan Ivan, Second by Robert Charles. Motion Passed.</p> <p>J. Science Assessment Results Motion by Moses Peter, Second by Ivan Ivan. Motion Passed.</p>

<p>Reports</p>	<p>XII. Reports:</p> <p>A. Attendance Report: The Attendance report was reviewed.</p> <p>B. School Reports</p> <ol style="list-style-type: none"> 1. Akiachak: Barron Sample board report was presented. 2. Akiak: James Boldosser board report was presented. 3. Tuluksak: Kary Delsignore board report was presented. <p>C. Special Education/Assessment Director’s Report: Kary Delsignore's report was presented.</p> <p>D. Yupiaq Education Coordinator’s Report: Janice George's report was presented.</p> <p>E. State/Federal Programs Report: Wayne Woodgate’s report was presented.</p> <p>F. Business & Finance Report: Jennifer Phillip’s report was presented.</p> <p>G. Maintenance & Operations Report: Judy Anderson’s report was presented.</p> <p>H. Technology Director’s Report: Adam Swenson’s report was presented.</p> <p>XIII. Superintendent’s Report: Scott Ballard’s report was presented.</p>
<p>Board Travel/Info</p>	<p>XIII. Board Travel/Info:</p>
<p>Public Comments</p>	<p>XIV. Public Comments</p>
<p>Board Comments</p>	<p>XV. Board Comments</p>
<p>Next Meeting Regular Meeting</p>	<p>XVI. Next Regular Meeting: December 21, 2023</p>
<p>Adjournment</p>	<p>XVII. Adjournment: Motion by Ivan Ivan, Seconded by Robert Charles to adjourn the meeting at 4:06 P.M.</p> <p>_____</p> <p>Secretary _____</p> <p>Date</p>

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Date: December 21, 2023
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Correspondence

Yupiit School District

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Date: December 21, 2023
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Executive Session - none

Yupiit School District

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Date: December 21, 2023
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Action Item A

The Administration recommends the approval of Akiak LASB Member Arthur Phillip to continue working at the Akiak School.

Yupiiit School District

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Date: December 21, 2023
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Action Item B

The Administration recommends for the Regional School Board to approve the 3rd Reading of the AASB Fall Board Policy Updates: BP 311 Bids; BP 3312 Contracts; BP 3270 Sales and Disposal Books Equipment; BP 5131.9 Academic Honesty; BP/AR 5141.43 Uniform Investigation Program; BP 6112 School Day; BP 6147 Alaska Reads Act Intervention Program; BP 6148 Early Education Program; and BB 9200 Board Members.

AASB POLICY REFERENCE MANUAL UPDATE SERVICE

Fall 2023 UPDATE

INSTRUCTION SHEET

NOTE: This packet includes only those policy manual pages that have been revised, deleted or newly established. Full text pages are included and are to be substituted as indicated below.

For ease of School Boards, AASB has identified those portions of the Update that require formal Board action in order to implement the policy changes. This is indicated by a “Yes” or “No.” A “No” is used if changes have been made only to an AR or an Exhibit, or if policy changes are limited to explanatory notes, legal reference or cross-reference updates, or minor grammatical or stylistic changes that have not changed the policy meaning.

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
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ARTICLE 3, Series 3000 – Business and Noninstructional Operations

AR 3310	No	This update adds additional best practices for purchasing requisitions and purchase orders, specifically addressing best value conditions and records procedures.
BP 3311	Yes	This update includes a list of items that are exempt from normal purchasing procedures. Items on this list may be removed (and be subject to normal purchasing procedures) at a Board’s discretion.
BP 3312	Yes	This update includes a provision that states an agreement or a contract may not be enforced by a district unless it was validly entered into under District policy. It also requires that the Superintendent or designee sign all contract entered into by the District.
BP 3270	Yes	This update provides that surplus equipment purchased with a federal fund in the amount of \$5,000 or greater must be disposed of in accordance with federal Uniform Administrative Requirements.

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
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ARTICLE 5, Series 5000 – Students

BP/AR 5124.1	Yes	*New Board Policy and Administrative Regulation*
		This new board policy and administrative regulation address family engagement and efforts districts should take to coordinate with parents. The policy and regulation are broad based and may be edited based on specific district need.
BP 5131.9	Yes	This update is a substantial revision to the model academic honesty policy, incorporating modern best practices and addressing the use of artificial intelligence programs.
AR 5131.9	No	*New Administrative Regulation*
		This new regulation further expands on the revised academic honesty policy. It includes definitions, provides examples of academic dishonesty, applies investigation roles, and further addresses artificial intelligence use.
AR 5040	No	This update removes references to exhibits that are not attached to the AR.
BR/AR 5141.43	Yes	*New Board Policy and Administrative Regulation*
		This policy establishes a model investigative policy for professional boundaries violations. It does not supersede current investigatory procedures, but provides best practices when conducting investigations under various existing policies. The new AR further develops best practices for conducting investigations set forth in the model investigations policy.

REPLACE/ADD	FORMAL ADOPTION REQUIRED	DESCRIPTION
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ARTICLE 6, Series 6000 – Instruction

BP 6010	No	This update removes a reference to a withdrawn state regulation that required districts to set target graduation and attendance rates.
BP 6112	Yes	This updates includes a new provision that requires a kindergarten day in session to include at least two hours of instruction.
BP 6147	Yes	*New Policy* This policy implements the reading intervention plans required by the new Alaska Reads Act. It addresses what must be included in the intervention program, individual reading plans, notification requirements, and progression goals.
BP 6148	Yes	*New Policy* This policy implement the early education grant program under the Alaska Reads Act. It sets forth the compliance requirements for a district that opts for an early education grant under the Alaska Reads Act.

ARTICLE 9, Series 9000 – Bylaws of the Board

BB 9200	Yes	This bylaw adds further clarity to how complaints brought to the board should be addressed, and requires board approval for legal opinions.
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BIDS

BP 3311(a)

The district shall purchase equipment, supplies and services on a competitive bidding basis when required by law and whenever it appears to be in the best interest of the district to do so. The Superintendent or designee shall establish procedures to implement these requirements. Prior to any purchase, the District should review the federal funding award or grant to determine if it requires compliance with OMB's procurement procedures.

Purchases Made Under Federal OMB Funding Awards

All bids under federal awards must be made in accordance with the standards set forth in 2 CFR 200.320, set forth below. One of the following five methods of procurement shall be used for each purchase under a federal award:

1. Micro-purchases: Less than \$3,000 (\$2,000 for purchases subject to the Davis-Bacon Act)
 - a. No competitive quotes required
 - b. Purchases should be spread among qualified suppliers
2. Small Purchases: Between \$3,000 and \$150,000
 - a. Rate quotes must be obtained from an adequate number of qualified sources
 - b. Quotes can be obtained from suppliers or from public websites
3. Sealed bids: Purchases more than \$150,000
 - a. Two or more qualified bidders are required
 - b. Bids must be publicly advertised and solicited from adequate suppliers
 - c. Lowest bidder for the fixed price contract with specific requirements shall be awarded the contract
4. Competitive Proposals: Purchases more than \$150,000
 - a. A written policy must be adopted for conducting technical evaluations of reviewing proposals and selecting the recipient
5. Sole Source: Purchases of any amount that meet one of the following four requirements
 - a. Good/service is only available from a single source
 - b. Only one source can provide the good/service in the time frame required
 - c. Written pre-approval from the Federal awarding agency
 - d. Competition is deemed inadequate, after solicitation attempts through one of the other methods

To ensure that good value is received for funds expended, specifications shall be carefully designed and shall describe in detail the quality, delivery and service required.

Minority Bidding

When procuring contracts under federal awards set forth in 2 CFR 200.320, the District must take affirmative steps to utilize minority businesses, women's business enterprises, and labor surplus area firms when possible. Affirmative steps must include:

- (1) Placing qualified small and minority businesses and women's business enterprises on solicitation lists;
- (2) Assuring that small and minority businesses, and women's business enterprises are solicited whenever they are potential sources;
- (3) Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by small and minority businesses, and women's business enterprises;
- (4) Establishing delivery schedules, where the requirement permits, which encourage participation by small and minority businesses, and women's business enterprises;
- (5) Using the services and assistance, as appropriate, of such organizations as the Small Business Administration and the Minority Business Development Agency of the Department of Commerce; and
- (6) Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

Exemptions

The following items are exempted from formal purchasing procedures:

- A. Instructional materials for which purchasing guidelines have been established by School Board Policy in BP 6161.1(a); or
- B. In-service presenters, speakers, or curriculum, instruction, or staff development experts selected for particular and unique expertise; or
- C. Professional or consultant services such as medical, legal, negotiation, technical, or educational, not including architectural/engineering design services; or
- D. Professional or consultant services (such as property and casualty insurance) purchased jointly with Local, State, or Federal agencies; or
- E. Public services, utilities or energy-related expenses, site licenses, upgrades, maintenance contracts, and specialized services, software, or equipment where no competition exists (single source) or the District has established a need for standardization of equipment, supplies, or services; or
- F. Emergency supplies or supplies and equipment that augment previously purchased items of a similar nature whereby the District would incur substantial costs to switch products or product lines; or
- G. Purchases involving replacement of equipment where similar equipment is being traded in; or
- H. Purchases involving items regulated by Fair Trade Statutes; or

- I. Purchases made through cooperative purchasing agreements, existing Federal/State or inter-district contracts including GSA pricing; or when cooperatively bidding with other public agencies; or
- J. Contracts or purchases when time is of the essence for reasons of health or safety, or to comply with legal requirements in a timely manner.
- K. Proprietary (sole-source) items or services or items that are only available from a single source.

When applicable, prior to any purchase, the District should review the federal funding award or grant to determine if it requires compliance with Uniform Guidance OMB's procurement procedures.

(cf. 9270 - Conflict of Interest)
(cf. 4030 - Nondiscrimination in Employment)
(e. 3310 – Purchasing Procedures, Procurement)

Legal Reference:

ALASKA STATUTES

- 14.14.060 Relationship between borough school district and borough*
- 14.14.060(h) Procurement of supplies and equipment*
- 14.14.065 Relationship between city school district and city*
- 14.03.085 Procurement preference for recycled Alaska products*
- 29.71.050 Procurement preferences for recycled Alaska products*
- 35.15 Construction Procedures*
- 36.15.020 Use of local agricultural and fisheries products required in purchases with state money*

ALASKA ADMINISTRATIVE CODE

- 4 AAC 27.085 Competitive pupil transportation proposals*
- 4 AAC 31.080 Construction and acquisition of public school facilities*

CODE OF FEDERAL REGULATIONS

- 2 C.F.R. 200.317-326, Procurement Standards*

FAIRBANKS NORTH STAR BOROUGH SCHOOL DISTRICT v. BOWERS, 851 P.2d 56 (Alaska 1992)

Revised 9/2023

CONTRACTS

BP 3312

The Superintendent or designee may enter into contracts on behalf of the district. All contracts must be approved or ratified by the School Board.

(cf. 3300 - Expenditures/Expending Authority)

Contracts between the district and outside agencies shall conform to standards required by law and shall be prepared under the direction of the Superintendent or designee. Contracts, where appropriate, shall be submitted to the legal advisor of the district for review and approval.

A contract for professional and technical services or other purchased services or any amendment to a professional and technical services or other purchased services contract may not be enforced against the District unless its terms have been approved in accordance with Board Policy and Administrative Regulations and unless the contract or amendment(s) to the contract has been verified in writing that there are sufficient funds for the term of the contract.

All contracts, leases, and agreements shall be signed by the Superintendent or designee. The District shall execute all contracts, leases, and agreements.

The district shall not enter into any contract with a person, agency, or organization if it has knowledge that such person, agency or organization discriminates on the basis of race, color, creed, sex, religion, ancestry, national origin, age or non job-related handicap or disability, either in employment practices or in the provision of benefits or services to students or employees.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

Legal Reference:

ALASKA STATUTES

14.08.101 Powers

ALASKA ADMINISTRATIVE CODE

4 AAC 27.085 Competitive pupil transportation proposals

4 AAC 27.100 Contractor's duties

4 AAC 31.065 Selection of designers and construction managers

4 AAC 31.080 Construction and acquisition of public school facilities

CODE OF FEDERAL REGULATIONS

2 C.F.R. 200.317-326, Procurement Standards

Revised 9/2023

Note: This optional policy may be revised or deleted as desired.

Academic honesty and personal integrity are foundational components of a student’s education in both the process of learning, and individual character development.

The Board expects that students will be truthful in all academic endeavors, and likewise, experience the requisite honor of proving their capabilities to themselves and the world.

The learning community of students, parents/guardians, staff and administrators shall be responsible for creating and maintaining a positive school climate that encourages honesty.

The Board expects that students will not cheat, lie, plagiarize, or commit other acts of academic dishonesty. Students found to have committed an act of academic dishonesty shall be subject to district and school sanctions.

The Board recognizes that the advancement and availability of artificial intelligence/generative technology (AI/GT), means the learning community is very likely to utilize this new technology. Such use must meet the requirements of academic honesty and yet allow for its application as a new tool for instruction, critical thinking, exploration, and development of original thought and material. It is expected and required that use of AI/GT will be appropriately referenced and noted.

(cf. 5144 - Discipline)

Revised 9/2023

UNIFORM INVESTIGATIONS

BP 5141.43(a)

The purpose of this policy is to provide guidance and procedures for conducting fair, thorough, and consistent investigations within the District. This policy is designed to ensure the safety, well-being, and rights of all students, staff, and stakeholders involved in the investigative process. It aims to foster a safe and inclusive learning environment where concerns and allegations are taken seriously, investigated promptly, and resolved appropriately.

By implementing the Administrative Regulation associated with this uniform investigation policy, the district is committed to maintaining a safe, respectful, and inclusive learning environment for all. Through fair and thorough investigations, we strive to address concerns, promote accountability, and protect the rights and well-being of our students and staff.

(cf. 5141.42 – Professional Boundaries of Staff with Students
(cf. 1312 – Public Complaints Concerning the Schools
(cf. 1312.3 – Public Complaints Concerning Discrimination
(cf. 4118 – Certificated Personnel – Suspension/Disciplinary Action
(cf. 4119.11 – All Personnel – Sexual Harassment
(cf. 4144/4244/4344 – Complaints

This policy is designed to supplement and reinforce the mandatory reporting requirements of AS 47.17, the reporting requirements of AS 14.33.210, and the concepts of Professional Boundaries of Staff with Students. This policy is not designed to replace or impact investigations conducted by the Professional Teaching Practices Commission pursuant to AS 14.20.

The associated Administrative Regulation has been developed to assist school administrators when it is necessary to investigate complaints or allegations of misconduct against school staff, including volunteers. These investigations are referred to as administrative investigations.

Legal Reference:

ALASKA STATUTES

AS 14.20 *Teacher and School Personnel*
AS 40.25 *Public Record Disclosure*
AS 47.17 *Child Protection*
AS 14.33.210 *Reporting of Incidents of Harassment, Intimidation, or Bullying*

ALASKA ADMINISTRATIVE CODE

4 AAC 12.210 *Reporting Instances of Prohibited Sexual Conduct*
4 AAC 12.220 *Failure to Report Instances of Prohibited Sexual Conduct*
20 AAC 10.020(b)(4)(A) *Code of Ethics and Teaching Standards*
20 AAC 10.020(b)(4)(B) *Code of Ethics and Teaching Standards*

Created 9/2023

UNIFORM INVESTIGATIONS

AR 5141.43(a)

It is essential to select an investigator free from any personal, professional, or financial conflicts of interest. The investigator must have the skills, knowledge, experience, and time to conduct an appropriate investigation. The investigator should be objective, thorough, ethical, professional, and capable as a writer.

The goal of an administrative investigation is to gather all reasonably available information involving the complaint or allegation. The information gathered must be analyzed to determine whether the complaint or allegation is factual.

If an investigation of allegations is determined to be warranted, then the investigating school administrator must determine what laws, regulations, and/or policies apply to the allegations. It is critical for the investigating school administrator to consult with District legal counsel at this stage. The result of an administrative investigation may be reduced to a comprehensive report of investigation which compiles all relevant statements and evidence obtained through the investigation.

School administrators need to be aware of employees' right to the presence of a union representative during investigatory meetings which could reasonably result in discipline of the employee. These are referred to as Weingarten rights. School administrators should refer to collective bargaining agreements for further details on employees' rights to representation during investigatory meetings.

1. Investigators must be impartial and have the ability to act independently. Investigators should also have the knowledge, skills, and experience to conduct an investigation.
2. An investigation should be conducted and completed in a timely manner, based upon the nature of the investigation.
3. An administrative investigation should be confidential and exempt from disclosure under the Public Records Act, AS 40.25.
4. School administrators should take steps to ensure the safety of students upon receipt of a complaint, including the potential removal of any school-based contact between student(s) and suspected employee(s).
5. Interviews should be conducted in a private setting. Interview questions should be planned in advance, but the interview should allow for a natural flow and follow up on areas. It is critical to allow the interviewee to fully understand and to fully answer questions, as well as offer additional information outside the scope of the interview questions.
6. If the interviews are being recorded, the interviewee should be properly advised. If the interviews are not being recorded, the interviewees should disclose whether or not they are recording the interview. If the interviews are not being recorded, the information provided by witnesses should be documented by the investigator.
7. Interviews should start with rapport building. Accusatory and intimidating tones should be avoided.
8. It is critical not to cut off witnesses. Silence between questions usually results in additional information.
9. At the close of interviews, ask variations of "is there anything else I have not asked you which you believe would be relevant to this investigation?"

Students

10. Interviewees should be encouraged to report any retaliation and/or any attempts to influence witnesses.
11. Interviewees should be advised the investigation, including the interview and the interview questions are confidential and should remain so.
12. Interviewees should be provided with contact information of the investigator to provide additional information and/or to report any retaliation.
13. Investigators must analyze interviews for credibility, or determining whether witnesses were believable. Investigators should consider whether a witness was motivated to lie, has a history of lying, or showed signs of lying. Investigators should also consider if there is evidence that corroborates witness statements.
14. Investigators should collect, analyze, document and secure physical and digital evidence. For example, class schedules, seating charts, attendance records, student disciplinary records, personnel records, social media posts, digital images and/or video, emails, text messages, and any other reliable evidence.
15. Investigators must then reach a conclusion, and document that conclusion in a written report. The investigation report should include the allegations, the investigation plan, list of evidence collected, factual findings, and recommendations, if requested.
16. The applicable standard of proof for the investigation is an issue that should be discussed with the District's attorney. Depending on the nature of the allegations, the standard of proof could be substantial evidence or preponderance of evidence.
17. The investigation report is confidential and should not be shared with the public. School administrators should develop a communications plan following the conclusion of the investigation.

Created 9/2023

SCHOOL DAY

BP 6112

Note: Pursuant to AS 14.03.040, the school board may approve Saturday as a day in session. The following sample policy may be revised or deleted to reflect district philosophy and needs.

The School Board shall fix the length of the school day subject to the provisions of law.

The school day shall be arranged and scheduled by the administration so as to offer the greatest return educationally for the time spent, within the limitations of school facilities and requirements of state law and regulations.

A school that offers kindergarten shall provide a kindergarten day in session that consists of at least two hours of instructional time. A kindergarten student who attends school for less than four hours per day, exclusive of intermissions, will be counted for funding purposes under 4 AAC 09.040, *Counting of correspondence students and part-time public school students*.

Legal Reference:

ALASKA STATUTES
14.03.40 Day in session

ALASKA REGULATIONS
4 AAC 05.100 Kindergarten day in session
4 AAC 09.040 Counting of correspondence students and part-time public school students

Revised 9/2023

Note: The purpose of this policy is to implement the intervention programs set forth in the Alaska Reads Act, HB 114.

The Superintendent shall coordinate the establishment of a District-wide reading intervention program in accordance with AS 14.30.765. The services provided under this program must, to the extent practicable:

1. Be provided by a district reading teacher, or paraprofessional under the supervision of a reading teacher, to all students in grades kindergarten through three who are determined to have a reading deficiency based on the statewide screening tool provided by the Department.
2. Provide explicit and systematic instruction in phonemic awareness, phonics, vocabulary development, reading fluency, oral language skills, and reading comprehension, as necessary.
3. Use evidence-based reading intervention methods that have shown proven results in accelerating student reading achievement within a single school year.
4. Include instruction with detailed explanations, extensive opportunities for guided practice, and opportunities for error correction and feedback.
5. Incorporate daily targeted small group reading instruction based on student needs, either in person or online.
6. Monitor the reading progress of each student's reading skills throughout the school year and adjust instruction according to student needs.
7. Be implemented during regular school hours through any available method, including in person or through online delivery by teachers or specialty reading coaches.
8. Be implemented outside of regular school hours, as directed in the student's individual reading improvement plan, for a student who scores at the lowest achievement level on the statewide screening tool.
9. Be reviewed based on a department-approved response to intervention or multi-tiered system support models, addressing additional support and services needed to remedy identified needs.
10. Support reading intervention at home by parents or guardians by offering a list of adult literacy resources and organizations, providing opportunities for parent or guardian participation in training workshops, and encouraging regular parent or guardian-guided home reading activities.

Individual Reading Improvement Plans

The District shall provide each student in grades kindergarten through three who is determined to have a reading deficiency based on the statewide screening tool an individual reading improvement plan. This plan must be in accordance with the provisions set forth in AS 14.30.765(b).

Notice Requirements

If at any time during the school year a student in grades kindergarten through three demonstrates a reading deficiency, a District representative shall notify the student's parent or guardian. This notification must be not later 15 days after identification of the reading deficiency and include the information described in AS 14.30.765(c).

Progression

Students identified with a reading deficiency shall progress through grades as set forth under AS 14.30.765(d) – (m).

Legal Reference:

ALASKA STATUTES

AS 14.30.760 *Statewide screening and support*

AS 14.30.765 *Reading intervention services and strategies; progression*

ALASKA ADMINISTRATIVE CODE

4 AAC 06.400 *Statewide literacy screening and support*

4 AAC 06.405 *Reading intervention services and strategies*

4 AAC 06.410 *Individual reading improvement plan*

4 AAC 06.415 *Student Progression*

4 AAC 06.490 *Definitions*

Created 9/2023

EARLY EDUCATION PROGRAMS

BP 6148

Note: The purpose of this policy is to implement early education programs established by the Alaska Reads Act, HB 114. Early education programs are voluntary, and grant funds can be used to either develop a Pre-K program or improve upon an existing program.

The Superintendent, in consideration of appropriate District need, may seek a grant for an early education program under AS 14.03.410 and 4 AAC 60.200. Before applying for a grant, the District shall, to avoid duplicate programs and facilitate resource sharing to improve early education within the district, consult with each local and tribal head start program within the district's boundaries. The Superintendent must ensure that the District has the resources and intent to create an early education program.

The District-wide early education program must:

1. Adopt an evidence-based program of learning.
2. Have a certificated teacher in charge of the program.
3. Implement the guidelines for an early education program described in the department's *State of Alaska Early Learning Guidelines* under 4 AAC 60.170.
4. Have a minimum day in session of two hours per day, five days per week.
5. Accommodate the early education needs of district children and their families, regardless of socioeconomic circumstances.

The District shall provide an annual ADM assurances report regarding its early education program in a format prescribed by the Department of Education and Early Development.

During the grant period, a school district that receives a grant award under 4 AAC 60.200 must demonstrate progress towards meeting or exceeding the standards for a high quality early education program under AS 14.07.165(a)(5) and 4 AAC 60.190 by complying with the department's grant reporting requirements and submitting a year-end report to the department.

The District's early education program must also comply with the requirements under 4 AAC 60.205.

Legal References:

ALASKA STATUTES

AS 14.03.410 *Early education programs; grants*

ALASKA ADMINISTRATIVE CODE

4 AAC 60.190 *High quality early education program standards*

4 AAC 60.195 *District accountability; revocation of approval of district-wide early education program*

4 AAC 60.20 *District-wide early education program grants; applications; duration; award determinations*

4 AAC 60.205 *District-wide early education program grant recipient obligations*

4 AAC 60.210 *Criteria for inclusion of district-wide early education program students within a district's ADM*

EARLY EDUCATION PROGRAMS

4 AAC 60.990 *Definitions*

Created 9/2023

BOARD MEMBERS

BB 9200(a)

[Note: The following sample bylaw may be revised to reflect district philosophy and needs.]

Limits of Board Members Authority

The School Board has broad but clearly limited powers. The exercise of its authority is restricted to the functions required or permitted by law, and then only when it acts in a legally constituted meeting. Board members have authority only in regularly called meetings of the Board, or when delegated specific tasks by Board action.

The Board is the unit of authority. The Board member is a part of the governing body which represents and acts for the community as a whole. Apart from the normal function as part of the unit, the Board member has no individual authority. No individual member of the Board, by virtue of holding office, shall exercise any administrative responsibility with respect to the schools; nor, as an individual, command the services of any school employee. Individually, the Board member may not commit the district to any policy, act or expenditure.

Optional:

School visits by Board members are encouraged. Principals should receive a courtesy call in advance of a visit. Board members, as with all visitors, must check in with the school office. Board members who visit schools of their own volition have no more authority than any other citizen.

(cf. 1250 - Visits to the Schools)

[Note: The following is an optional process for Board members to make information requests.]

Board Member Requests for Information

Board members should make informed decisions on matters before them for a vote. The Superintendent or designee is responsible for providing the Board with relevant materials to inform the Board on those matters on which it is to act. If Board members desire further information, a request for information shall be directed to the Superintendent, pursuant to the following guidelines:

1. Requests for simple facts. Any Board member may make a request for simple facts to the Superintendent who will forward the request to the appropriate staff member. All responses to requests for simple facts will be provided to the requesting Board member, and copied to the Board President.

2. Requests for reports, research, administrative studies, detailed information, or for information relating to a problem or a potential problem in the District. Some information requests require significant administrative time and explanation to provide the requested response. Individual Board members shall submit such requests to the full Board for consideration. Upon [concurrence of the other board members/majority request of the Board], the request shall then be forwarded to the Superintendent for response.

BOARD MEMBERS (continued)

BB 9200(b)

3. Complaints regarding personnel. Board members may have their own complaints regarding District personnel. These concerns should be privately communicated to the Superintendent.

4. When Board members receive complaints or requests for action from staff, students or members of the public, the Board members will direct the staff, students, members of the public to the appropriate complaint policy. Such information will be conveyed to the superintendent.

5. Requests for legal advice or opinions by a Board member that will incur a cost for the district must be approved by a majority vote of the Board before the request is made to legal counsel. Legal counsel is responsible to the Board.

(cf. 6162.8 - Research)

(cf. 9322 - Agenda/Meeting Materials)

Obligations of Members

Members of the Board must endeavor to attend all meetings, study all materials presented with the agenda prior to attending the meeting, participate in the discussion of any items which come before the Board, and vote on all motions and resolutions, abstaining only for compelling reasons. If no compelling reason requires abstention, members of the Board shall not abstain.

The Board member should not subordinate the education of children and youth to any partisan principle, group interest, or the member's own personal interest.

The Board member should be prepared and willing to devote a sufficient amount of time to the study of the problems of education in the district, the state, and the nation in order to interpret them to the people of the district.

(cf. 9230 - Meetings)

Legal Reference:

ALASKA STATUTES

14.14.140 Restrictions on employment

Revised 9/2023

Yupiiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • www.yupiiit.org



Date: December 21, 2023
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Action Item C

The Administration recommends for the Regional School Board to approve the 1st Reading of the revised BP/AR 5124.1 Family Engagement.

Note: This is not a required policy and may updated at the discretion of the Board.

The Board recognizes families provide early and ongoing education to their children, and a strong collaboration between families and schools will ensure students continue to receive the supports they need to thrive and be prepared in school and beyond. The board also believes that partnerships with parents, guardians, and families are an important part of the educational program. Current research indicates a home to school partnership and greater involvement on the part of parents and families in the education of their children generally result in higher achievement scores, improved student behavior and reduced absenteeism. All parents, guardians, family members and foster caregivers have clear and active roles to contribute to the education of their children or foster children. All students can be successful when schools and families partner in children's education.

The District is committed to promoting family engagement as an integral part of the educational experience. Through family engagement we will:

1. Establish a welcoming and inclusive environment that actively encourages family involvement in their child's education.
2. Foster effective communication and collaboration between families, schools, and the community to support student success.
3. Provide resources, training, and opportunities for families to enhance their capacity to support their child's learning and well-being.
4. Provide resources, training, and opportunities for school staff to enhance their capacity to engage in meaningful partnerships with families.
5. Recognize and respect the diverse cultures, backgrounds, and perspectives of all families in our district.

By implementing this Family Engagement Policy, the District aims to strengthen the partnership between parents, guardians, families, schools, and the community, ultimately enhancing student achievement and fostering a supportive educational environment.

In addition, building administrators/designees of schools receiving Title I funds will jointly develop with and distribute to parents of children participating in Title I programs a written parent and family involvement policy and guidelines that increases family interest in partnership and involvement. The requirements of the policy and guidelines are consistent with Federal and State law.

(cf. 6171 – Title I Programs)

Created 9/2023

Note: This is not a required administrative regulation and may be updated at the discretion of the Board.

The administration may train, support, and improve school and family partnership by integrating some of the following approaches:

Welcome and Inclusive Environment

1. Creating a welcoming and inclusive environment for parents, guardians, and families by providing clear and accessible information about school policies, programs, and activities;
2. supporting meaningful two-way communication between school and home that welcomes families into the school and learning environment;
3. ~~hosting orientation events, open houses, and parent teacher conferences to foster connections between parents, guardians, and families;~~
4. ~~respecting and welcoming parents, guardians, and family members as partners in decisions affecting children and families, as well as visitors to the schools;~~
5. ~~encouraging parents, guardians, and family members to be in the schools and help co-lead school related activities;~~
6. encouraging school administrators to set expectations and create a climate conducive to parent, guardian, and family participation;

Communication and Collaboration

7. ~~communicating with parents, guardians, and family members about Board policies and regulations, as well as how to navigate to them;~~
8. ~~establishing multiple channels of communication to facilitate regular and meaningful dialogue between parents, guardians, families, and school staff, including newsletters, emails, school websites, social media, and other appropriate platforms;~~
9. ~~providing parents, guardians, and families with timely and relevant information about their child's academic progress, attendance, and behavior. Progress reports, report cards, and parent teacher conferences will be utilized to maintain ongoing communication;~~
10. ~~engaging in meaningful parent teacher conferences to discuss student progress toward meeting academic content standards and other family learning goals, individual instructional needs and student welfare issues;~~
11. providing opportunities for parents, guardians, and families to engage in decision making processes, such as through family surveys, focus groups, and participation in school improvement planning will be provided;
12. ~~expanding parent, guardian, and family involvement in decision-making through parent groups and Board and school advisory committees;~~

FAMILY ENGAGEMENT

AR 5124.1

Capacity Building

13. creating meaningful roles for parents, guardian, and family members to play in supporting, reinforcing, and assisting student learning;
- ~~14. promoting parent, guardian, family involvement in their child's learning through the provision of tools, strategies, and resources that families can use at home.~~
15. providing opportunities for parent, guardian, and family input in school programs and curriculum;
- ~~16. promoting the creation of authentic opportunities for families to support one another in school and with parenting that integrate the diverse knowledge, learning styles, and cultural backgrounds within the school community;~~
- ~~17. offering workshops, training sessions, and resources to support parents, guardians, and families in understanding the curriculum, effective parenting practices, and strategies to support their child's learning and well-being.~~
18. Collaborating with community organizations and agencies will be encouraged to provide additional support and resources for parents, guardians, and families, such as workshops on health and wellness, financial literacy, and college and career readiness.

School Staff Capacity

19. support meaningful roles for school staff in supporting and reinforcing meaningful partnerships with families;
- ~~20. supporting appropriate professional development opportunities that enable staff members to build stronger relationships and increase the effectiveness of school staff working on parent, guardian, and family involvement strategies;~~

Cultural Responsiveness

21. Striving to create an inclusive environment that celebrates and honors the cultural backgrounds, languages, and traditions of all families.
- ~~22. actively seeking input from parents, guardians, and families to inform culturally responsive teaching practices and curriculum development.~~
- ~~23. developing methods to accommodate and support parent, guardian, and family involvement for parents with special needs such as Special Education.~~
- ~~24. developing methods to accommodate and support parent, guardian, and family involvement for parents who are English Language Learners.~~
- ~~25. assessing the effectiveness of family and school partnership, including previously underserved parents, guardians, and families with special needs.~~

Monitoring and Evaluation

The effectiveness of this Family Engagement Policy will be periodically assessed and reviewed by the district. Feedback from parents, guardians, families, staff, and community members will be sought to identify areas of improvement and make necessary revisions to the policy.

Revised 9/2023

Yupiiit School District

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Date: November 20, 2023
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Action Item D

The Administration recommends the Regional School Board to approve the EDGE Power Pass Training for Denise Sacry in Seattle, Washington for July 23-26, 2023.



REGISTER NOW

EDGE 2024 Agenda

	Monday July 22	Tuesday July 23	Wednesday July 24	Thursday July 25	Friday July 26
Morning		8 am: Registration	EDGE General Session	EDGE General Session	EDGE Breakout Sessions
		PSU Next	PSU Next	PSU Next	EDGE Concludes 11:00 am
		PSU Next	PeopleConnect	PeopleConnect	
Afternoon		EDGE Begins 4 pm	EDGE Breakout Sessions	EDGE Breakout Sessions	
			PSU Next	PSU Next	
Evening	5:00 - 7:00 pm Registration	Welcome Reception	PeopleConnect	PeopleConnect	Offsite Networking Event

Call for Speakers

Are you interested in helping PowerSchool customers learn, share, and connect by presenting at EDGE 2024?

Questions about EDGE? Contact edge@powerschool.com

Submit Your Application



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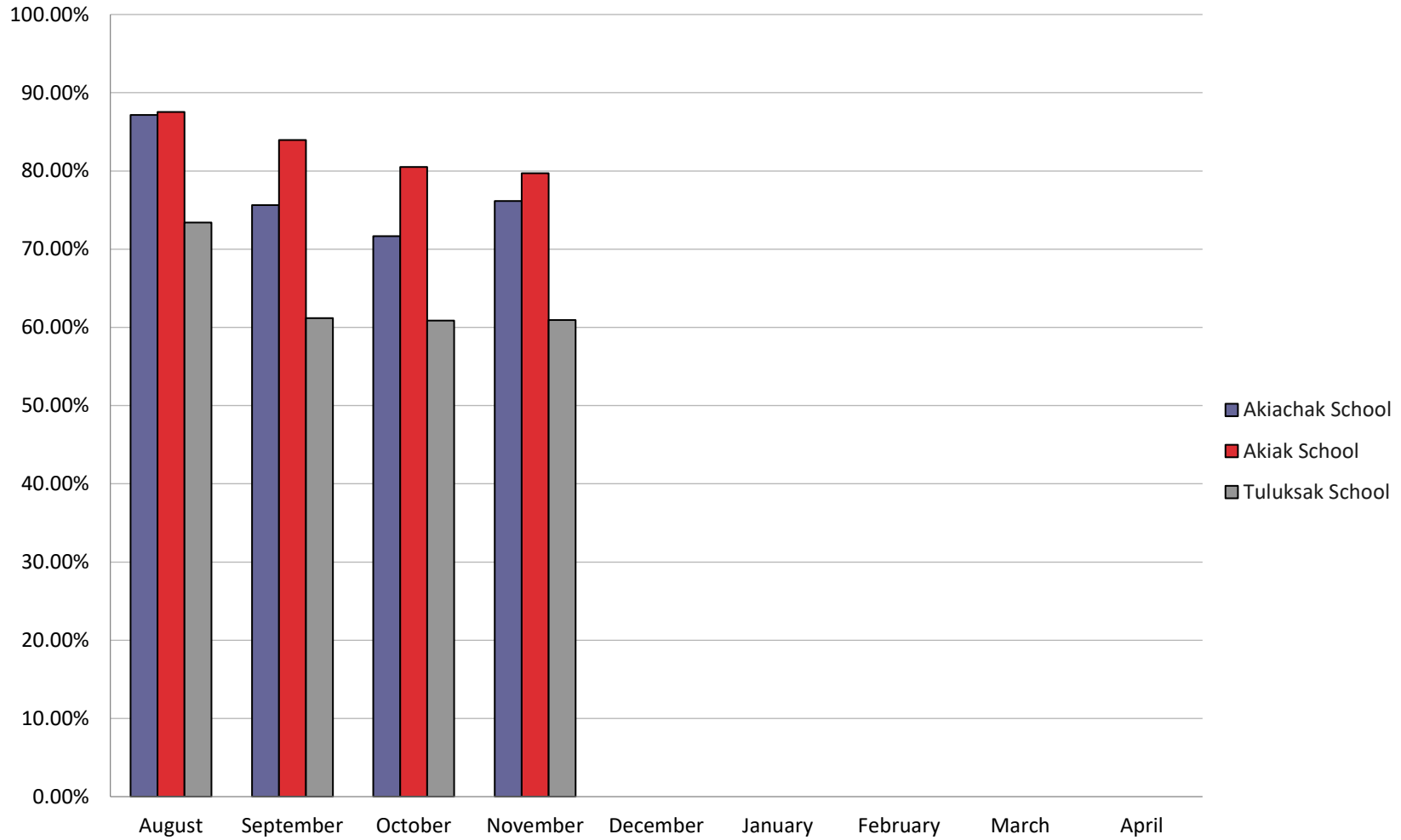


Date: December 21, 2023
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Attendance Report

The Attendance Report for the month of November is presented for your review and information only.

Yupiiit School District Attendance 2023-2024



Enrollment	School	August	September	October	November	December	January	February	March	April	May
234	Akiachak	87.15%	75.63%	71.67%	76.17%						
134	Akiak	87.53%	83.96%	80.51%	79.71%						
129	Tuluksak	73.40%	61.18%	60.88%	60.93%						

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Date: November 20, 2023
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Reports B-K

The Administrative Reports are presented for your review and information only.

Author of Report: Barron G. Sample Principal
Department/Location: Akiachak School K-12
Date of Regional School Board Meeting: December 21, 2023

Mission Statement

To educate all children to be successful in any environment.

Vision Statement

All members of the community are proud and committed to our school system. Students have a positive learning environment, speak the Yup'iaq language, know their culture, attend school regularly and graduate prepared to be successful in any environment. The majority of our teachers and school staff are Yup'ik and speak their language, and the curriculum and instruction is based in Yup'ik values and traditions. Our community members, elders, parents and students feel ownership in our schools

Values

Love for Children, Spirituality, Sharing, Humility, Hard Work, Respect for Others and Their Property, Cooperation, Family Roles, Knowledge of Family Tree, Hunter Success, Domestic Skills, Knowledge of Language, Avoid Conflict, Humor, Respect for Land, Respect for Nature

Strategic Goal Areas:

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
11/14, 11/28, 12/12	DEED Empowerment Specialist meetings	<ul style="list-style-type: none"> ● Met with Mollie, our assigned State empowerment specialist to work on and update the SIG 	<ul style="list-style-type: none"> ● Education System Change
11/17	Volleyball	<ul style="list-style-type: none"> ● Regions was held at Aniak, the Akiachak team placed 4th 	<ul style="list-style-type: none"> ● Students Succeed Culturally and Academically
12/1 at Gladys Jung 12/8 at BRHS	Wrestling	<ul style="list-style-type: none"> ● The Wrestling season concludes with the JH tournament at Gladys Jung and the HS Regional Tournament at BRHS 	<ul style="list-style-type: none"> ● Students Succeed Culturally and Academically
On going	After School Tutoring	<ul style="list-style-type: none"> ● Cali Taylor provides after school tutoring from 4-6pm every weekday and Saturday from 12-4pm. 	<ul style="list-style-type: none"> ● Community, Parents and Elder Involvement ● Students Succeed Culturally and Academically
11/28 and 12/16	LASB Meeting	<ul style="list-style-type: none"> ● Monthly LASB meetings staying current on the happenings in the school 	<ul style="list-style-type: none"> ● Students Succeed Culturally and Academically ● Community, Parents and Elder Involvement ● Education System Change
12/4	Excel	<ul style="list-style-type: none"> ● 6 students selected to participate in the credit recovery and post-secondary prep at Excel ● 7th grade students selected for the January 16th session 	<ul style="list-style-type: none"> ● Students Succeed Culturally and Academically ● Education System Change

Yupit School District
 PO Box 51190
 Akiachak, AK 99551
 Regional School Board Report

11/29	HS Basketball	<ul style="list-style-type: none"> High School Basketball started, the coaches are Henry Kanulie (Boys) and Nick Nicholas (Girls) 	<ul style="list-style-type: none"> Students Succeed Culturally and Academically Community, Parents and Elder Involvement
12/5 and 12/6	Andore Training	<ul style="list-style-type: none"> Join the other site principals for the Alaska Native Dialogues on Race and Equity in Juneau in preparation for hosting at the sites 	<ul style="list-style-type: none"> Students Succeed Culturally and Academically Community, Parents and Elder Involvement Education System Change
11/21	Thanksgiving Feast	<ul style="list-style-type: none"> Students were fed at their regular lunch time and then the community was invited from 1-4 	<ul style="list-style-type: none"> Community, Parents and Elder Involvement
12/12	Christmas Program	<ul style="list-style-type: none"> Students K-6 will perform for the community, goodie bags will be passed out at the conclusion of the program 	<ul style="list-style-type: none"> Community, Parents and Elder Involvement

Author of Report: James M. Boldosser
 Department/Location: Akiak School
 Date of Regional School Board Meeting: December, 2023

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Strategic Goal Areas:

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
	Staffing	<ul style="list-style-type: none"> ● We continue to seek candidates for our Birth-PreK Bilingual Literacy Paraprofessional 	Students Succeed Culturally and Academically, Education System Change
	School, Food Service, Community, etc.	<ul style="list-style-type: none"> ● The school's menu continues to offer a wide variety of healthy meals, including fresh fruits and vegetables. ● We continue to allow the community to use the gym for adult Open Gym in the evening. ● We served over 300 students, staff, and community members during our Thanksgiving Feast. All staff and some students worked hard to prepare, serve, and clean up for the Feast. ● We continue to see a high attendance rate. ● On December 8, the school will host a literacy night using the theme "Polar Express." With the support of all staff, this event is being organized 	Students Succeed Culturally and Academically; Education System Change.

		by our SPED teacher, Katelyn Roberts.	
	District Cultural Initiative	<ul style="list-style-type: none"> ● Teachers continue to build lessons and activities from a foundation of local culture. ● Both Elementary and JH/HS teachers have been working together to create place and inquiry-based cross-curricular units which include the same summative tasks on which students will be assessed for all classes. ● All staff are participating in a college credit book study using the book The Power of Our Words. ● In addition to our core course offerings, students will also be able to participate in Weightlifting, Foods/Nutrition and Culinary Arts, Welding, Family and Consumer Sciences, Leadership, and News Media Production next semester. 	Succeed Culturally and Academically, Education System Change.
	Students	<ul style="list-style-type: none"> ● We continue to send many students to Excel and Voyage.. ● Cindy Strotman and Alberta Demantle continue to offer after-school “Digital Storytelling and Podcasting” to a number of students. They have already interviewed a number of elders for this project. ● Seniors continue to fund raise. We have begun to sell a limited supply of our 2023 theme shirts.. ● Sports: We are excited to announce that we have 4 coaches for all basketball teams (boys and girls JH teams and boys and girls varsity teams). 	Students Succeed Culturally and Academically

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| | | <ul style="list-style-type: none">● We continue to offer after school tutoring. We have also opened after school literacy interventions to all students.● Liz Ivan and colleagues continue to visit Shawna Williams' classroom every other week to meet with students about Calricaraq.● The students and staff celebrated our students/staff of the month, recognized our new student council, and to a school-wide picture wearing our theme shirts during this assembly.● We held student government elections where all students were able to vote for the council. The student government is already at work planning events for the school.● We have many students who continue to participate in Excel and Voyage.● We continue to honor our staff and students of the month in the Delta Discovery.● One December 1, seniors held a "Lock In." Students enjoyed a wonderful night of basketball, games, movies, food! Stephanie Conlan, our senior advisor, worked with students to organize this event. | |
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Yupit School District
 PO Box 51190
 Akiachak, AK 99551
 Regional School Board Report



city and state agencies.
 In a graduation ceremony today (November 17th, 2023) in Sitka, 19 new law enforcement officers received their badges. A video recording is available on the rigorous Alaska Law Enforcement Academy," said Governor Mike Dunleavy. "I appreciate your dedication to serving and safeguarding Alaskans throughout the state."
 continued on page 6

recent warm wet open water in the vious years. The areas of this is

THERE IS MUCH OPEN WATER IN THE KUSKOKWIM RIVER. TRAVEL, NO MOTORBOATS ARE RECOMMENDED. Highlights of Aerial Survey include:
 - As of the day been no traffic on the road to the Tundra village.

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AKIAK SCHOOL
STUDENT/STAFF OF THE MONTH
 October 2023

			
Service Work Award Anthony Ramos	Excellent Effort Award Karson Phillip	Leadership Award Ava Phillip	Attendance Award Wasslie Evan
			
Academic Achievement Award Aarolyn Williams & Alyssa Carl		Staff Service to Others Ms. Stephanie Conlan	

Author of Report: Kary DelSignore
Department/Location: Tuluksak School
Date of Regional School Board Meeting: December , 2023

Mission Statement

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Vision Statement

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Strategic Goal Areas:

1. Students Succeed Culturally and Academically
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3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
Ongoing	Student Lock-In	The student Govt. has planned a lock in for grades 7-12, they set requirements for attending which include school attendance and grades.	Students Succeed Culturally and Academically Education System Change
October Correction	Attendance	October attendance was incorrectly reported due to an error in the way the attendance was recorded, the attendance rate was 67% not 40%, which was an increase over the previous month.	Students Succeed Culturally and Academically
November 15, 23	Operation Santa	Nov. 15, Tuluksak hosted the Salvation Army and the Alaska National Guard for Operation Santa. Tuluksak was one of only 4 villages chosen to participate this year. All students and children in the village received gifts and ice cream. They also got to meet with Santa and Mrs. Claus. Students in MS and HS danced and drummed as part of the celebration.	Students Succeed Culturally and Academically, Staff Recruitment and Retention Community, Parents and Elder Involvement
November 20, 2023	Literacy Night and Thanksgiving Dinner	Students and the community showed up to play literacy based games and pick out books to take home. This was followed by a Thanksgiving feast, over 300 attended. The student government helped serve the dinners.	Students Succeed Culturally and Academically, Community, Parents and Elder Involvement
Nov. 29, 23	Basketball Started	Both HS and MS basketball started practices and they held a parent meeting to talk about participation requirements and expectations.	Community, Parents and Elder Involvement Students Succeed Culturally and Academically
December 6, 2023	Graduation and Christmas Program	Tuluksak has one graduate and we will celebrate the graduation the same evening as our Christmas program from 5 to 7 on Dec. 6, 2023.	Students Succeed Culturally and Academically Community, Parents and Elder Involvement

November	YKHC Visits	YKHC sent out a PA and team to do check-ups as well as TB testing for students.	Students Succeed Culturally and Academically
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Author of Report: Kary DelSignore
 Department/Location: Special Education
 Date of Regional School Board Meeting: December, 2023

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Vision Statement

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Strategic Goal Areas:

1. Students Succeed Culturally and Academically
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3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
December	Related Service Providers	O.T., P.T., and SLP will all make virtual visits in December.	Students Succeed Culturally and Academically
December	Vocational Camp	High school students may attend a vocational education high school transition camp over the winter break virtually, Dec. 18-Dec. 21	Education System Change Students Succeed Culturally and Academically Staff Recruitment and Retention
Ongoing	State Meeting Attendance	Continue to attend the weekly state special education meetings	Students Succeed Culturally and Academically
Ongoing	Training	Special education paras continue to work on completing Master Teacher training and working towards meeting the para pro qualifications.	Students Succeed Culturally and Academically Staff Recruitment and Retention
Jan. and Feb. 24	Training	All paras and certified staff will attend either the RTI conference or the Sped. Conf.	Students Succeed Culturally and Academically Staff Recruitment and Retention Education System Change

Author of Report: Janice George
 Department/Location: Yup'iaq Ed. Dept. Coordinator
 Date of Regional School Board Meeting: December 2023

Mission Statement

To educate all children to be successful in any environment.

Vision Statement

All members of the community are proud and committed to our school system. Students have a positive learning environment, speak the Yup'iaq language, know their culture, attend school regularly and graduate prepared to be successful in any environment. The majority of our teachers and school staff are Yup'ik and speak their language, and the curriculum and instruction is based in Yup'ik values and traditions. Our community members, elders, parents and students feel ownership in our schools

Values

Love for Children, Spirituality, Sharing, Humility, Hard Work, Respect for Others and Their Property, Cooperation, Family Roles, Knowledge of Family Tree, Hunter Success, Domestic Skills, Knowledge of Language, Avoid Conflict, Humor, Respect for Land, Respect for Nature

Strategic Goal Areas:

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
November	Parent Survey	I called every 2nd grade parent or guardian in all 3 sites to see if they want to continue full immersion when their child enters 3rd grade. <ul style="list-style-type: none"> • Yugtun only (3) • dual language (19) Dual language (50% of day in Yup'ik & 50% of day learning in English.) <ul style="list-style-type: none"> • English only (1) • 4 parents numbers did not work, I asked the site administrators to get ahold of them but I didn't get any response. 	Education System Change
ongoing	Issues:	Should there be back & forth in English & Yugtun speaking in an Immersion classroom? In full-immersion classrooms there should be no translating & no English speaking, only Yugtun language should be spoken.	Education System Change
ongoing	Immersion Conference Planning	We are planning on having an Immersion Conference in Anchorage end of May 2024. Leadership team, immersion teacher & para's, invited guests (LKSD & KuC), parents & students, community members, and elders.	Community, Parents & Elder Involvement Staff Recruitment and Retention Education System Change
ongoing	translating for Immersion classroom	I am working w/ Immersion & Yup'ik teachers translating Kindergarten to 3rd Grade Saxon Math books.	Education System Change
November	CLSD [Comprehensive State Literacy Development] translators	Hired part time translators. Mary Ann Lomack & Katie George	Education System Change

Author of Report: Clare Robyt
Department: Curriculum/Assessment/Inservice
Date of Regional School Board Meeting: December 2023

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Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
On-going	Curriculum – READ ACT Implementation	Meeting with DEEDS Implementation Team: Monthly Check-ins with DEED are every 3 rd Monday at 8:30am.	1. Students Succeed Culturally and Academically
September & October	Curriculum READS ACT Implementation at KKI	CLSD Grant funded Literacy Liaison for KKI came out to assist in completing mCLASS Middle of Year (MOY) Benchmarks 12/4/23 – 12/7/23	1. Students Succeed Culturally and Academically
November	Curriculum Science Fair	Supplies have been ordered for the science fair and have begun to arrive at sites.	1. Students Succeed Culturally and Academically
November	Curriculum	Acellus has a Roger Billings Rescue Grant of \$10,000 per site for 12 student licenses. This added 12 licenses to the licenses we already purchased (10 course licenses at KKI, 2 course licenses at AKI & TLT) These licenses go toward the Acellus Gold Edition and are to be used for Special Education, Special Needs, and Independent Studies Programs.	1. Students Succeed Culturally and Academically
December	Assessment	12/4/23 – 12/15/23 mCLASS & MAP Benchmark Assessment Window	1. Students Succeed Culturally and Academically

Author of Report: Woody Woodgate
 Department/Location: Federal Programs
 Date of Regional School Board Meeting: December 21, 2023

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Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
11/10	Immersion Conference	Planning with Mikic for Spring Immersion Conference	<ol style="list-style-type: none"> 1. Students Succeed Culturally and Academically 2. Community, Parents and Elder Involvement 3. Staff Recruitment and Retention 4. Education System Change
11/15	Migrant Ed	Completion and submission of Migrant Education recruitment by Adam Swenson, Records Manager, with support from Migrant Recruiters; Agatha Nicholas, Elena Owen, and Alyssa Litzler.	<ol style="list-style-type: none"> 1. Students Succeed Culturally and Academically 2. Community, Parents and Elder Involvement 3. Staff Recruitment and Retention 4. Education System Change
11/30	ESSER III	AASB planning for Strategic Planning Community meetings	<ol style="list-style-type: none"> 1. Students Succeed Culturally and Academically 2. Community, Parents and Elder Involvement 3. Staff Recruitment and Retention 4. Education System Change
12/1	Budget	SY 24/25 budget/staffing planning meeting with leadership team	<ol style="list-style-type: none"> 1. Students Succeed Culturally and Academically 2. Community, Parents and Elder Involvement 3. Staff Recruitment and Retention 4. Education System Change

12/4	Grant Mgt.	Met with National Humanity forums regarding funding	<ol style="list-style-type: none"> 1. Students Succeed Culturally and Academically 2. Community, Parents and Elder Involvement 3. Staff Recruitment and Retention 4. Education System Change
12/5	Behavioral Health	Discussed using BetterHelp for online student support	<ol style="list-style-type: none"> 1. Students Succeed Culturally and Academically 2. Community, Parents and Elder Involvement 3. Staff Recruitment and Retention 4. Education System Change
12/2 - 12/6	PD	ALASBO professional development training in ANC	<ol style="list-style-type: none"> 1. Students Succeed Culturally and Academically 2. Community, Parents and Elder Involvement 3. Staff Recruitment and Retention 4. Education System Change

Author of Report: Jennifer Phillip
 Department/Location: District office, Business Manager
 Date of Regional School Board Meeting: December 21, 2023

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Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
Nov./Dec.	Finance	Continue to approve payroll and work on assisting with any corrections. Continue to approve AP claims and work on assisting with any corrections.	Staff Retention & Recruitment
Nov./Dec.	Finance	Worked with Contracted Business Manager to finalize on the job training.	Staff Retention & Recruitment
Nov./Dec.	Training	Continuation of Bi-weekly mtg with the New Business Manager Cohort	Staff Retention & Recruitment
Nov./Dec.	Training	Attended the ALASBO conference and AASB Conference	Staff Retention & Recruitment
Nov./Dec.	Finance	Submitted FY2024 Fund Balance Report to DOEED.	Staff Retention & Recruitment
Nov./Dec.	Finance	Submitted FY2025 Foundation Formula to DOEED.	Staff Retention & Recruitment

The following pages are the Monthly December Board Reports.

The format of these monthly revenue and expenditure information reports are presented to the Board of Education to apprise them of the District's financial position in comparison to the respective budgets for all funds as well as a more detailed presentation of the general fund.

STATEMENT OF REVENUE BUDGET VS. ACTUAL: This printout recaps fund specific revenue information per the column headings for all funds of the District:

Received current Month	Includes activity for the month noted in the report
Received YTD	Includes year to date activity
Estimated Revenue	Reflects the current revenue budget
Revenue to be received	Reflects the amount expected to be received by year end

STATEMENT OF EXPENDITURES BUDGET VS. ACTUAL: This printout recaps fund specific expenditure information per the column headings for all funds of the District:

Committed Current Month	Includes activity for the month noted in the report
Committed YTD	Includes year to date activity
Original Appropriation	Board of Education and DOEED approved original budgets
Current Appropriation	Includes the original budget amount, budget transfers, budget revisions and rollover encumbrances from prior year
Available Appropriation	Budgeted amounts not yet expended or encumbered but available

STATEMENT OF REVENUE BUDGET VS. ACTUAL FOR OPERATING FUND: This report represents a more detailed view of the operating Fund revenue categories. The columns reflect the same information as noted above for the Statement of Revenue Budget vs. Actuals.

STATEMENT OF EXPENDITURE BUDGET VS. ACTUAL FOR OPERATING FUND: This report presents a functional recap of the Operating Fund. The columns reflect the same information as noted above for the Statement of Expenditure – Budget vs. Actual.

YUPIIT SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 12 / 23

Fund	Received		Estimated Revenue	Revenue %	
	Current Month	Received YTD		To Be Received	Received
100 OPERATING BUDGET	0.00	3,740,014.58	17,282,644.00	13,542,629.42	22 %
205 STUDENT TRANSPORTATION	0.00	315.00	944.00	629.00	33 %
252 USDA FRESH FRUITS & VEGET	0.00	0.00	15,570.00	15,570.00	0 %
255 FOOD SERVICE FUND	0.00	40,745.58	745,000.00	704,254.42	5 %
256 TITLE I PART (A)	0.00	77,234.27	0.00	-77,234.27	%
281 BAG	0.00	52,612.37	0.00	-52,612.37	%
284 Alaska Safety & Well-Being Summit Travel Grant	0.00	8,597.18	0.00	-8,597.18	%
321 ESSER III ARP	0.00	1,249,311.76	3,971,849.98	2,722,538.22	31 %
350 JOHNSON O'MALLEY	0.00	84,106.00	0.00	-84,106.00	%
351 RLIS RURAL LOW INCOME SCHOOLS	0.00	15,429.00	0.00	-15,429.00	%
362 INDIAN EDUCATION	0.00	93,226.00	0.00	-93,226.00	%
390 TEACHER HOUSING FUND	0.00	55,924.25	471,999.00	416,074.75	12 %
528 AKIACHAK OLD LIBRARY FIRE	0.00	77,690.52	0.00	-77,690.52	%
760 SCHOLARSHIP FUND	0.00	150.00	0.00	-150.00	%
Grand Total:	0.00	5,495,356.51	22,488,006.98	16,992,650.47	24 %

YUPIIT SCHOOL DISTRICT
Statement of Expenditure - Budget vs. Actual Report
For the Accounting Period: 12 / 23

Fund	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Avai lable Appropriation	% Comm.
100 OPERATING BUDGET	14,313.34	5,247,473.83	16,619,928.00	16,168,709.66	10,921,235.83	32%
205 STUDENT TRANSPORTATION	0.00	200.00	944.00	944.00	744.00	21%
245 SIG GRANT	2,836.50	65,323.90	121,839.28	136,693.28	71,369.38	48%
252 USDA FRESH FRUITS & VEGET	0.00	0.00	15,570.00	15,570.00	15,570.00	0%
255 FOOD SERVICE FUND	0.00	597,891.14	874,761.00	886,817.00	288,925.86	67%
256 TITLE I PART (A)	2,077.50	179,410.46	1,160,280.38	1,160,280.38	980,869.92	15%
257 TITLE I -C MIGRANT ED	0.00	26,736.86	132,048.47	132,048.47	105,311.61	20%
265 MIGRANT LITERACY	0.00	0.00	750.00	750.00	750.00	0%
269 PRESCHOOL DISABLED	0.00	0.00	3,528.33	3,528.33	3,528.33	0%
270 TITLE III -A ENG LANG ACQ	0.00	606.54	36,968.65	36,968.65	36,362.11	2%
273 ARP HOMELESS	0.00	13,258.79	12,727.69	12,727.69	-531.10	104%
280 CLSD (Comprehensive Literacy State	0.00	58,425.01	494,923.02	494,923.02	436,498.01	12%
284 Alaska Safety & Well-Being Summit	350.00	11,632.41	10,000.00	10,000.00	-1,632.41	116%
297 TITLE VI B	2,275.00	84,092.08	212,126.65	212,126.65	128,034.57	40%
301 CARL PERKINS	0.00	15,560.49	32,694.00	37,756.38	22,195.89	41%
321 ESSER III ARP	2,367.20	2,668,963.57	7,797,762.94	3,971,848.98	1,302,885.41	67%
322 COVID DISCRETIONARY	0.00	2,308.44	4,308.57	4,308.57	2,000.13	54%
350 JOHNSON O' MALLEY	650.00	71,249.00	6,000.00	6,000.00	-65,249.00	***%
360 IMPROVING LITERACY THRU SCHOOL	0.00	6,379.74	0.00	0.00	-6,379.74	0%
362 INDIAN EDUCATION	8,475.00	53,156.28	175,000.00	175,000.00	121,843.72	30%
390 TEACHER HOUSING FUND	0.00	228,253.70	777,566.00	745,496.00	517,242.30	31%
710 STUDENT ACTIVITY FUND	0.00	17,089.54	0.00	0.00	-17,089.54	0%
Grand Total :	33,344.54	9,348,011.78	28,489,726.98	24,212,497.06	14,864,485.28	39%

YUPIIT SCHOOL DISTRICT
Statement of Revenue Budget vs Actuals
For the Accounting Period: 12 / 23

100 OPERATING BUDGET

Function / Object	Received		Estimated Revenue	Revenue	
	Current Month	Received YTD		To Be Received	% Received
000					
0000					
40 OTHER LOCAL REVENUES	0.00	41,107.57	0.00	-41,107.57	** %
47 E-RATE	0.00	445,281.06	2,982,323.00	2,537,041.94	14 %
51 FOUNDATION PROGRAM	0.00	2,100,588.00	7,510,390.00	5,409,802.00	27 %
56 TRS ON-BEHALF	0.00	0.00	492,484.00	492,484.00	0 %
57 PERS ON-BEHALF	0.00	0.00	61,213.00	61,213.00	0 %
90 OTHER STATE REVENUE	0.00	0.00	1,155,238.00	1,155,238.00	0 %
110 IMPACT AID	0.00	1,135,671.00	5,080,996.00	3,945,325.00	22 %
235 OTHER- INSURANCE	0.00	1,759.00	0.00	-1,759.00	** %
Function Total :	0.00	3,724,406.63	17,282,644.00	13,558,237.37	21 %
Org Total :	0.00	3,724,406.63	17,282,644.00	13,558,237.37	21 %
12 TULUKSAK SCHOOLS					
0000					
200 OTHER SOURCES	0.00	15,607.95	0.00	-15,607.95	** %
Function Total :	0.00	15,607.95	0.00	-15,607.95	** %
Org Total :	0.00	15,607.95	0.00	-15,607.95	** %
Fund Total :	0.00	3,740,014.58	17,282,644.00	13,542,629.42	21 %
Grand Total :	0.00	3,740,014.58	17,282,644.00	13,542,629.42	21 %

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 OPERATING BUDGET						
10 AKIACHAK SCHOOLS						
100 REGULAR INSTRUCTION	0.00	484,371.50	1,718,929.00	1,529,824.00	1,045,452.50	31
120 BILINGUAL/BICULTURAL INST	0.00	0.00	4,311.00	4,311.00	4,311.00	0
160 VOCATIONAL ED INSTRUCTION	0.00	29,449.13	83,034.00	103,148.00	73,698.87	28
200 SPECIAL ED INSTRUCTION	0.00	92,386.11	369,944.00	421,869.00	329,482.89	21
220 SPEC ED SUPPORT SVCS	0.00	484.40	0.00	0.00	-484.40	***
320 GUIDANCE SERVICES	0.00	0.00	116,576.00	13,833.33	13,833.33	0
352 LIBRARY SERVICES	0.00	12,629.23	51,870.00	53,052.00	40,422.77	23
360 INSTRUCTIONAL RELATED TECHNOLOGY	0.00	133,001.80	748,780.00	748,780.00	615,778.20	17
400 SCHOOL ADMINISTRATION	0.00	43,866.07	288,653.00	282,908.00	239,041.93	15
450 SCHOOL ADMIN SUPPORT	0.00	26,217.43	50,880.00	58,246.00	32,028.57	45
511 BOARD OF EDUCATION	0.00	948.50	6,900.00	6,900.00	5,951.50	13
600 OPERATION & MAINTENANCE	299.19	624,741.98	1,376,883.00	1,393,839.00	769,097.02	44
700 STUDENT ACTIVITIES	4,016.66	23,272.02	121,720.00	121,720.00	98,447.98	19
Org Total :	4,315.85	1,471,368.17	4,938,480.00	4,738,430.33	3,267,062.16	
11 AKIAK SCHOOLS						
100 REGULAR INSTRUCTION	400.00	329,403.66	1,128,759.00	1,190,603.00	861,199.34	27
120 BILINGUAL/BICULTURAL INST	0.00	0.00	2,894.00	2,894.00	2,894.00	0
160 VOCATIONAL ED INSTRUCTION	0.00	20,198.89	74,754.00	65,665.00	45,466.11	30
200 SPECIAL ED INSTRUCTION	0.00	74,618.06	352,277.00	325,335.00	250,716.94	22
320 GUIDANCE SERVICES	0.00	0.00	114,578.00	13,333.33	13,333.33	0
352 LIBRARY SERVICES	0.00	8,042.09	53,553.00	29,970.00	21,927.91	26
360 INSTRUCTIONAL RELATED TECHNOLOGY	0.00	126,469.90	938,456.00	938,456.00	811,986.10	13
400 SCHOOL ADMINISTRATION	0.00	43,700.50	139,711.00	149,565.00	105,864.50	29
450 SCHOOL ADMIN SUPPORT	0.00	14,994.03	55,555.00	41,353.00	26,358.97	36
511 BOARD OF EDUCATION	0.00	4,063.02	6,600.00	6,600.00	2,536.98	61
600 OPERATION & MAINTENANCE	1,654.58	343,046.83	945,012.00	878,016.00	534,969.17	39
700 STUDENT ACTIVITIES	2,016.66	22,894.73	93,071.00	93,071.00	70,176.27	24
Org Total :	4,071.24	987,431.71	3,905,220.00	3,734,861.33	2,747,429.62	
12 TULUKSAK SCHOOLS						
100 REGULAR INSTRUCTION	400.00	319,978.70	853,446.00	899,013.00	579,034.30	35
120 BILINGUAL/BICULTURAL INST	0.00	155.00	2,795.00	2,795.00	2,640.00	5
160 VOCATIONAL ED INSTRUCTION	0.00	38,333.57	113,860.00	115,830.00	77,496.43	33
200 SPECIAL ED INSTRUCTION	0.00	61,219.10	340,346.00	353,415.00	292,195.90	17
220 SPEC ED SUPPORT SVCS	0.00	220.19	0.00	0.00	-220.19	***
320 GUIDANCE SERVICES	0.00	42,187.40	172,970.00	149,850.00	107,662.60	28
352 LIBRARY SERVICES	0.00	0.00	27,276.00	14,385.00	14,385.00	0
360 INSTRUCTIONAL RELATED TECHNOLOGY	0.00	126,975.80	938,456.00	938,456.00	811,480.20	13
400 SCHOOL ADMINISTRATION	1,400.00	11,339.69	31,494.00	69,585.00	58,245.31	16
450 SCHOOL ADMIN SUPPORT	0.00	308.82	300.00	300.00	-8.82	102
511 BOARD OF EDUCATION	0.00	0.00	8,800.00	8,800.00	8,800.00	0
600 OPERATION & MAINTENANCE	49.58	631,595.58	835,942.00	855,310.00	223,714.42	73
700 STUDENT ACTIVITIES	1,816.67	13,778.97	75,676.00	75,676.00	61,897.03	18
Org Total :	3,666.25	1,246,092.82	3,401,361.00	3,483,415.00	2,237,322.18	
500 DISTRICT-WIDE						

Funds 100- 100

Program-Function	Committed Current Month	Committed YTD	Original Appropriation	Current Appropriation	Available Appropriation	% Committed
100 OPERATING BUDGET						
100 REGULAR INSTRUCTION	100.00	135,384.93	283,581.00	285,551.00	150,166.07	47
120 BILINGUAL/BICULTURAL INST	0.00	44,633.45	137,436.00	139,406.00	94,772.55	32
200 SPECIAL ED INSTRUCTION	675.00	7,006.59	0.00	0.00	-7,006.59	***
220 SPEC ED SUPPORT SVCS	0.00	53,676.59	228,273.00	228,273.00	174,596.41	23
350 SUPPORT SERVICES INSTRUCT	0.00	31,221.81	82,322.00	82,322.00	51,100.19	37
354 IN-SERVICE TRAINING	0.00	695.00	19,120.00	19,120.00	18,425.00	3
360 INSTRUCTIONAL RELATED TECHNOLOGY	0.00	0.00	32,460.00	33,248.00	33,248.00	0
511 BOARD OF EDUCATION	650.00	119,420.23	289,341.00	291,995.00	172,574.77	40
512 OFFICE OF SUPERINTENDENT	735.00	110,792.52	389,531.00	391,646.00	280,853.48	28
550 DISTRICT ADMIN SUPPORT SV	100.00	344,179.73	407,184.00	376,624.00	32,444.27	91
551 RECRUITMENT	0.00	7,120.79	33,500.00	33,500.00	26,379.21	21
552 HUMAN RESOURCE STAFF SERVICES	0.00	33,240.93	148,208.00	108,920.00	75,679.07	30
560 ADMINISTRATIVE TECHNOLOGY SERVICES	0.00	240,103.15	867,486.00	869,850.00	629,746.85	27
600 OPERATION & MAINTENANCE	0.00	395,538.67	715,318.00	610,441.00	214,902.33	64
700 STUDENT ACTIVITIES	0.00	19,566.74	41,107.00	41,107.00	21,540.26	47
900 FUND TRANSFERS	0.00	0.00	700,000.00	700,000.00	700,000.00	0
Org Total :	2,260.00	1,542,581.13	4,374,867.00	4,212,003.00	2,669,421.87	
0.00Fund Total :	14,313.34	5,247,473.83	16,619,928.00	16,168,709.66	10,921,235.83	32 %
Grand Total :	14,313.34	5,247,473.83	16,619,928.00	16,168,709.66	10,921,235.83	32 %

Author of Report: Judy Anderson
 Department/Location: Maintenance Director
 Date of Regional School Board Meeting: Dec 21, 2023

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Strategic Goal Areas:

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
Dec 2023	Site Visits	None – Ice Road is not safety to drive on.	Operations & Education System Change
Dec 2023		<p>Akiachak –</p> <ul style="list-style-type: none"> • Repaired Toilet in Unit 6 due to building movement. • Repaired Boiler in Unit 15/16. • Repaired Boiler # 3 at the school. • Repaired drywall in school boiler room due to water damage from exterior smoke stacks. • Repaired fuel tank line at the school day tank. • Repaired storage building Toyo heater. • Repaired toilet and sink in the old Business Office. • Removed snow from the school and teacher housing sidewalks. • Worked on PM Work Orders at the School. • Worked on YSD Punchlist issues at the school. • Took School Trash to the dump. • Filled up vehicles with gasoline. • Filled teacher housing and school with fuel. • Meter and fuel logs • Fueled up vehicles. 	<p>Operations & Education System Change</p> <p>Teacher Retention</p>
Dec 2023		<p>Tuluksak –</p> <ul style="list-style-type: none"> • Added Liquid Enzyme to the Science Room Drains, due to dried out p-traps. • Repaired Unit 16 water leak from sink. • Replaced p-trap in classroom sink. • Replaced valve on HS Toilet. • Bled air from school glycol system. Added glycol. • Removed snow from the school and teacher housing sidewalks • Worked on YSD Punchlist items at the school. • Fueled up teacher housing. 	<p>Operations & Education System Change</p> <p>Teacher Retention</p>

		<ul style="list-style-type: none"> • Repaired school boilers and drained air out of glycol system at air handlers and classrooms. • Moved the arctic pipe back to TNC. • Repaired High School Girls and Elementary Boy toilets. • Replaced diffusers previously vandalized in the school. • Filled school day tanks Mondays & Fridays. • Filled up the water tanks in the school shop. • Meter, fuel and generator logs. • Filled generator and change oil on schedule. • Took school trash to the dump. 	
Dec 2023		<p>Akiak –</p> <ul style="list-style-type: none"> • Repaired Unit 5 boiler. • Bled air from school glycol system. Added glycol • Removed snow from the school and teacher housing sidewalks. • Repaired Boiler Unit 10. • Removed and reinstalled CP #3. • Replaced toilet in the Elementary Boys Bathroom. • Replaced with LED light outside teacher lounge. • Replaced with LED bulbs in fixtures across from trophy case. • Replaced with LED bulbs high school hallway. • Worked on YSD Punchlist Issues at the school. • Drained air out the school glycol system at air handlers and classrooms. • Filled teacher housing and school with fuel. • Transferred fuel from bulk tanks to day tanks. • Meter and fuel logs. • Fueled up the school vehicles. • Took School trash to the dump. 	<p>Operations & Education System Change</p> <p>Teacher Retention</p>
Dec 2023	Review/ Compliance and Preventive Maintenance Planning Items	<ul style="list-style-type: none"> • Weekly meeting with Coffman Engineering and Aaron Plumbing & Heating for the Air Handler/DDC Upgrade Contract. • Commissioning Agent was in the schools doing the final punch-list inspections. • Updating YSD Custodial Program. 	<p>Education System Change</p> <p>Students Succeed Culturally & Academically</p>
Dec 2023	Ordering Supplies & Materials	<ul style="list-style-type: none"> • Purchasing required materials needed to complete scheduled and emergency projects. 	<p>Operations & Education System Change</p>

Author of Report: Adam Swenson
 Department/Location: Technology, Yupit School District
 Date of Regional School Board Meeting: November 2023

Mission Statement

To educate all children to be successful in any environment.

Vision Statement

All members of the community are proud and committed to our school system. Students have a positive learning environment, speak the Yupiaq language, know their culture, attend school regularly and graduate prepared to be successful in any environment. The majority of our teachers and school staff are Yup'ik and speak their language, and the curriculum and instruction is based in Yup'ik values and traditions. Our community members, elders, parents and students feel ownership in our schools

Values

Love for Children, Spirituality, Sharing, Humility, Hard Work, Respect for Others and Their Property, Cooperation, Family Roles, Knowledge of Family Tree, Hunter Success, Domestic Skills, Knowledge of Language, Avoid Conflict, Humor, Respect for Land, Respect for Nature

Strategic Goal Areas:

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
November	New Computers	<ul style="list-style-type: none"> • Computers arrived in Akiachak, plan on heading down to install for state testing 	Students Succeed Culturally and Academically, Education System Change
November	Printers/Copiers	<ul style="list-style-type: none"> • Akiachak printer had drum broken on it. Part was ordered and then replaced. • Akiak printer's drum broken ordered waiting to be replaced. Currently on back up printer. • All printers will be serviced by a technician. 	Students Succeed Culturally and Academically, Staff Recruitment and Retention
November	NAEP/AMS Survey	<ul style="list-style-type: none"> • Completed survey and preparing preparation for State Testing 	Students Succeed Culturally and Academically, Education System Change

Author of Report: George (Scott) Ballard
 Department/Location: Superintendent
 Date of Regional School Board Meeting: December 21st, 2023

Mission Statement

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Strategic Goal Areas:

1. Students Succeed Culturally and Academically
2. Community, Parents and Elder Involvement
3. Staff Recruitment and Retention
4. Education System Change

Date(s)	Activity	Details	Connection to YSD Mission, Objectives, Strategic Goals and/or School Goals
November	Facilities	Communication with Judy on finalizing HVAC contractor responsibilities	Education System Change
November	Personnel	Beginning discussion with principals on teacher recruitment requirements for next year	Students succeed culturally and academically. Staff recruitment and retention.
November	Personnel	Monitoring of principal teacher evaluation process	Staff recruitment and retention
November	Student and Staff support	Working with principals and Woody Woodgate along with behavioral health providers to develop agreements for contracts to counsel students and staff	Education System Change
November	AASB Annual Conference	Attended the yearly conference with the BOARD, attended separate meetings with Coalition for Education Equity, EXCEL and the Alaska Superintendents Association	Education system change
November	Business	Attended the Board meeting with the Altman Rogers to review the FY23 district's audit and financial status and swear in Lillian Alexie to her Board position.	Students Succeed culturally and academically

Yupiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • www.yupiit.org



Date: December 21, 2023
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Board Travel-Info –

The Administration would like to inform to start the process of the district's legislative priorities will be for the upcoming Legislative fly in and would like to inform the board about the upcoming AASB First Term Board Member Webinar Series.



HOME ABOUT AASB ▾ SERVICES ▾ TRAINING & EVENTS ▾

PUBLICATIONS & RESOURCES ▾ AASB CONNECT



2024 First-term Board Member Webinar Series

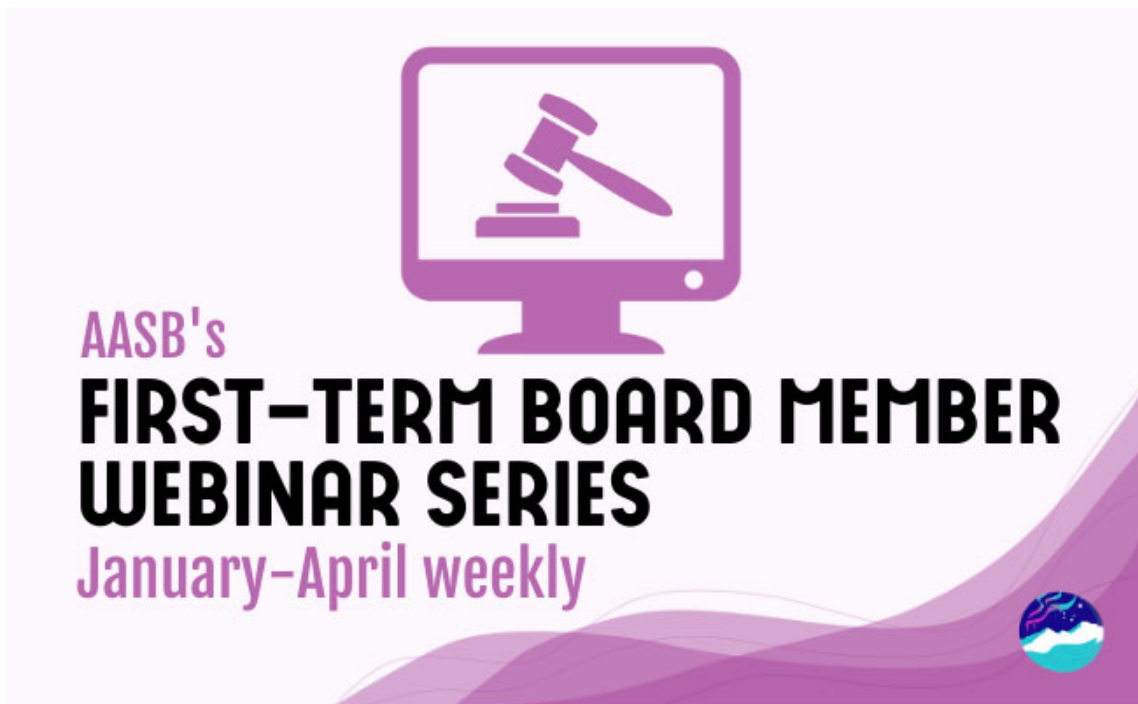
Webinars start January 9, 2024! Registration is now open!

Whether you're just getting started on your board, or want to brush up on the basics, AASB's First Term Board Member Webinar Series is for you! Click the links below to register.

Miss a session? Slideshows and videos from completed 2024 First-term Board Members Series webinars are archived on AASB Connect.

NOTE: Member login for AASB Connect is required to access videos. Questions?

Contact [Tiffany Jackson](#)



[Click Here to Register for All Sessions](#)

Welcome to the School Board and AASB Board Standards

January 9, 2024 | 12-1 pm

[Register Here](#)

School Law Basics

January 16, 2024 | 12-1 pm

Please join us, and a school law expert, as we will explore the basic laws that govern and regulate public education in Alaska. This informative hour with a school law expert will cover state and federal statutes and practices affecting a school board's role and responsibility.

[Register Here](#)

Conducting Effective Meetings & Roberts Rules of Order Basics

January 23, 2024 | 12-1 pm

Do your board meetings run smoothly? Does everyone get an equal chance to participate? Does your meeting agenda make sense and is it effective? Are you new to using Robert's Rules of Order? This webinar will help new and more experienced members gain a better idea of how meetings should proceed and what you can do to help! Join us!

[Register Here](#)

The Superintendent – Building a Relationship

January 30, 2024 | 12-1 pm

The relationship between the school board and the superintendent is a critical one if you are to be successful in achieving the goals of the board and the vision of education for your district. This webinar, hosted by an AASB staff and an experienced superintendent, will explore what it takes for each board member to establish and maintain a working and communicative relationship with the superintendent. The superintendent is a key leader and member of your board team. Find out how you can learn what their role and your role is and how you can foster a productive relationship!

[Register Here](#)

School Finance with an Expert!

February 6, 2024 | 12-1 pm

Please join us as an AASB staff and an experienced school finance and business official co-host this webinar. This webinar will introduce board members to the world of school finance and their fiduciary responsibility as a member of the board. Adopting and monitoring the budget is one of the primary duties of the board of education.

[Register Here](#)

The Board and the Budget

February 20, 2024 | 12-1 pm

This web meeting will explore the board's role in developing, analyzing, approving and monitoring the district budget. This presentation will help provide you with information that focuses on the need to align the budget to support the district strategic plan and board priorities that ultimately

should result in improved student achievement. We will also discuss transparency and effective fiscal monitoring.

[Register Here](#)

The Funding Formula with DEED

February 27, 2024 | 12-1 pm

A special presentation on the funding Formula by members of the Alaska Department of Education and Early Development.

[Register Here](#)

Board Policy – Development and Governance

March 5, 2024 | 12-1 pm

School Boards rely upon their Board policy to govern the district. Find out more about what policy is and is not, how to use it, and how the Board develops and adopts its policies.

[Register Here](#)

Working with Your Board

March 12, 2024 | 12-1 pm

Learning how to work with your fellow board members effectively is essential if you are driven to make your board effective. Learn about balancing your perspective and personal beliefs as an individual board member compared to the need to function as a team member to accomplish your board's mission and vision. Join an AASB Board member and Lon Garrison (AASB staff) as they explore this critical topic affecting board performance.

[Register Here](#)

Working with your Community

March 19, 2024 | 12-1 pm

Please join one of our exceptional Conditions for Learning (CFL) team members, and an experienced school board member as they lead a discussion on the board's role in supporting and

working to improve community engagement with the district. The cohosts will look at how community engagement is an integral part of a well-functioning board and has direct connections to the five AASB Board Standards: Vision, Structure, Accountability, Advocacy, and Conduct/Ethics.

[Register Here](#)

Holding Your Meeting Remotely

April 26, 2024 | 12-1 pm

In this final webinar of the 2024 spring season, we'll review some of the ins and outs, and best practices for holding meetings remotely. Some districts have been holding remote meetings for years, and others were forced to start as the pandemic started. What laws should you be aware of? How might processes differ from in-person meetings? What is remote attendance good etiquette? Join to find out.

[Register Here](#)

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 **First Term Board Members, FTBM, Webinars**

AASB MISSION

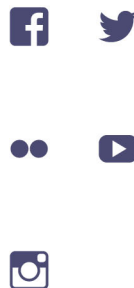
To advocate for children and youth by assisting school boards in providing quality public education, focused on student achievement, through effective local governance.

CONTACT

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Juneau, AK 99801

(907) 463-1660
aasb@aasb.org

CONNECT



PARTNERS



Yupiit School District

Box 51190 • Akiachak, AK 99551 • Phone (907) 825-3600 • Fax (877) 825-2404 • www.yupiit.org



Date: December 21, 2023
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Public Comments

The Public Comments is open (if any) for 5 minutes.

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Date: December 21, 2023
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Date: December 21, 2023
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Next Agenda Items

Yupiit School District

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Date: December 21, 2023
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Next Regular Meeting

The Next Regular Meeting is scheduled for January 18, 2023 via tele-conference.

**Yupiiit School District
Regional School Board of
Education Meetings**

3rd Thursday Meeting Date	2nd Monday Agenda Deadline	2nd Wednesday Packet Info & Reports due @ 8:00 AM	2nd Friday Packets Distributed
July 20, 2023	July 10, 2023	July 12, 2023	July 14, 2023
August 17, 2023	August 7, 2023	August 9, 2023	August 11, 2023
September 21, 2023	September 11, 2023	September 13, 2023	September 15, 2023
October 19, 2023	October 9, 2023	October 11, 2023	October 13, 2023
November 16, 2023	November 6, 2023	November 8, 2023	November 10, 2023
December 21, 2023	December 4, 2023	December 6, 2023	December 8, 2023
January 18, 2024	January 8, 2024	January 10, 2024	January 12, 2024
February 15, 2024	February 5, 2024	February 7, 2024	February 9, 2024
March 21, 2024	March 11, 2024	March 13, 2024	March 15, 2024
April 18, 2024	April 8, 2024	April 10, 2024	April 12, 2024
May 16, 2024	May 6, 2024	May 8, 2024	May 10, 2024
June 20, 2024	June 10, 2024	June 12, 2024	June 14, 2024

BB 9320(a) Regular Meetings: The Board shall adopt a yearly calendar specifying the date, time and place of each regular meeting. The local media shall be provided with an annual calendar of regular Board meetings and shall be notified of any changes to the calendar.

The Board shall hold 1 regular meeting on the **3rd Thursday of each month**. Unless changed by the Board, regular meetings shall be held at 11:00 AM at the School Library. Notice of regular meetings shall be posted at least three days prior to the meeting. ****not scheduled on 3rd Thursday**

YUPIT SCHOOL DISTRICT B

ANNUAL GUIDELINE

DATE	ROUTINE AGENDA ITEMS
July	<ul style="list-style-type: none"> -Prepare BP for Board Policy Committee per BP review cycle -Board Meeting – post packets and minutes on website -Assist with all in-service meeting arrangements as requested -Review district teacher evaluation plan -Assign Board Committees
August	<ul style="list-style-type: none"> -Approve CIP Application -Board Policy Committee meets to go over BP's -Board Meeting – post packets and minutes on website -Order Board Meeting supplies to have on hand (snacks, coffee, etc.) -Assist with all in-services as requested -Make travel arrangements for board members attended AASB -Welcome staff and students -Midyear Review of Superintendent's Goals -NIEA Conference
September	<ul style="list-style-type: none"> -Assessment Report -Board Policy Committee meets to go over BP's (if needed) -Board Meeting – post packets and minutes on website -Review Supt Evaluation Process -Review Student Assessment data - Curriculum review
October	<ul style="list-style-type: none"> -Approval of YSD Legislative Priorities -Board Policy Committee meets to go over BP's (if needed) -Make travel arrangements for board members attended AASB Conference -Board Meeting – post packets and minutes on website -School Board Resolutions -AASB Annual Conference -New Board Orientation
November	<ul style="list-style-type: none"> -Enrollment projection for next year -Revenue projection for next year -Acceptance of the Annual Audit Report -Board Meeting – post packets and minutes on website -Prepare staffing sheets for subsequent year and send to the Business Manager -Review Audit
December	<ul style="list-style-type: none"> -New Calendar Worksession -Develop Talking points for approved Legislative Priorities -Board Meeting – post packets and minutes on website -Update work calendars for subsequent year -Review and update YSD New Hire Handbook -Review of Supt. Evaluation -NSBA Conference -Budget Revision -Curriculum Review

January	<ul style="list-style-type: none"> --Approval of School Calendar (<i>when necessary</i>) -Approval of Organization Chart -Approval of Administrator Assignments -Superintendent evaluation and goals -Board Meeting – post packets and minutes on website -Prepare contracts for returning administrators and teachers -Ensure approved BP changes are updated to the website (send to AASB for processing when ready) -Audit Report -Staff evaluation process review -AASB Legislative Fly-In and Leadership Training
February	<ul style="list-style-type: none"> -Approval of Teaching Assignments -Work-session: Strategic Plan Review -Board Meeting – post packets and minutes on website -Prepare for and assist with all hiring activities (posting vacancy notices, Job fairs) -Strategic Plan Review -Facilities needs planning - Budget Development
March	<ul style="list-style-type: none"> -Presentation and 1st Reading of Budget -Board Meeting – post packets and minutes on website -Assist with all hiring activities -Work-session: Summer Maintenance & CIP -Approve New Curriculum
April	<ul style="list-style-type: none"> -2nd Reading and Approval of the Budget -Prepare and distribute classified PAFs authorized by the YSD budget use the staffing spreadsheets as the control document for this project) -Board Meeting – post packets and minutes on website -New employees receive a job description to be reviewed, signed, and returned to HR
May	<ul style="list-style-type: none"> -3rd Reading and Approval of the Budget -Develop Board Goals for the new year -Board Meeting – post packets and minutes on website -Prepare Employee Housing Lease Agreements -Prepare employee information lists for staff to use -Send request to IT to set up new hires for email, etc. -Achievement Data Review -Review student handbook
June	<ul style="list-style-type: none"> -Board Evaluation, Goal Setting, Board Self Assessments -Strategic Plan Report/Review -Prepare Employee Housing Lease Agreements (update control worksheet for this project send control document to Business Manager and Maintenance Director when completed) -Review crises response plan - Curriculum Review

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Date: November 20, 2023
To: Regional School Board
From: Scott Ballard, Superintendent

Re: Adjournment

We need a motion to adjourn the meeting.